

Md. Naseeb Rahman

140/2A, West Agargaon, Dhaka-1207

Cell: 01685069741, 01767313268

Email: ridrahmans@gmail.com



Objectives

Seeking the job profile of an accountant in your reputed organization to augment my knowledge of accounting and taxation along with problem solving, computation and analytical competencies. Obtaining the role of Accounting and Financial Analyst at a challenging organization to utilize my knowledge in financial planning, forecasting and reporting.

Experience

Internship at **National Bank Limited** (November 20 - January 21)

Data Entry Operator at **Golden Harvest Infotech Limited** (March 21 – October 21)

Education

Master of Business Administration (MBA)

- **University** : American International University Bangladesh.
- **Result** : 3.01 out of 4
- **Year** : 2023
- **Major** : Operations and Supply Chain Management

Bachelor of Business Administration (BBA)

- **University** : American International University Bangladesh.
- **Result** : 3.16 out of 4
- **Passing Year** : 2021
- **Major** : Accounting & Finance

Higher Secondary Certificate (HSC)

- **Institute** : Dhaka Commerce College.
- **Group** : Business Studies.
- **Result/GPA** : 4.42 Out of 5
- **Passing Year** : 2016
- **Board** : Dhaka.

Secondary School Certificate (SSC)

- **Institute** : She-r-e Bangla Nagar Govt. Boys High School.
- **Group** : Business Studies.
- **Result/GPA** : 4.63 Out of 5
- **Passing Year** : 2014
- **Board** : Dhaka.

Personal Quality

Good team player, believe in self-dignity, well communication skill, Enthusiastic, Sincere and Eager to learn.

Computer Literacy

Operating Systems: Windows 98/2000/XP/7/8/10

Software Application: MS Word, Excel, PowerPoint, Project, Troubleshooting & Hardware.

Internet Access Capability: Browsing, E-mail Checking, Chatting.

Online Curriculum Activities from Aspire to Innovate (a2i)

Certificate of Covid-19 Awareness & Prevention.

Certificate of Spoken English.

Certificate of Troubleshooting in Computer Security.

Certificate of Troubleshooting in Operating System.

Certificate of e-Awareness Olympiad.

Language proficiency

English: Fluent in speaking and writing.

Bengali: Mother tongue.

Hobbies

Traveling, Reading, Listening Music, Playing Cricket, Football, Driving etc.

Biography

Name : Md. Naseeb Rahman
Father's Name : Md. Siddiquir Rahman
Mother's Name : Runa Laila
Date of Birth : 07.07.1998
Nationality : Bangladeshi by Birth
Present Address : 140/2A, West Agargaon, Dhaka-1207
Permanent Address : 1 No. Habely Gopalpur, Faridpur
Religion : Islam.
Marital Status : Unmarried
Home District : Faridpur

References

1. Dr. Mohammad Faridul Alam
Department Head of Accounting
American International University Bangladesh
2. Abul Kalam Azad
Director
Hameem Group

I hereby assure you that all the information supplied in this curriculum vitae is true, and if any inconsistency found then you have right to reject it.

Naseeb

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