HUMAIRA CHOWDHURY

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Career Objective:

Serve an esteemed organization with utmost sincerity that offer challenges to accomplish mission, to achieve set goals, and thus to create scope of propelling ahead with optimum precision to fabricate a career as a successful professional

Career Summary:

Work on network infrastructure system develop and prepare solutions for projects. Fiber Optical Network Design & troubleshooting. Strong knowledge of LAN & Fiber Design. Working with Rosenberger, CommScope, Siemon, Datwyler,R&M, Cisco, D-Link, Grandstream, Hikvision, Dahua,Delta Brand products.

Special Qualification:

- Sincerity in works, honesty and maintaining commitment
- Capable of learning new tools and technology very quickly
- Able to work under pressure to meet tight deadlines
- Hardworking, Positive attitude, Smart worker and Loyal

Employment History:

Total Year of Experience : 4.6 yrs

1. **Assistant Manager**
   (April, 2023 - Continuing)

   StarTech & Engineering Limited
   Kushali Bhaban, 238/1, Begum Rokeya Sharanee, Taltala, Dhaka 1216

   Area of Expertise
   Corporate Communication, Technical Sales,
   Duties/Responsibilities
   - Maintaining relationships with current clients and identifying new business opportunities with them .
   - Calling on existing clients to promote new products, services, or special offers .
   - Meeting with potential clients to determine their needs and interests in order to develop a tailored sales strategy .
   - Following up with existing clients to ensure they are satisfied with the company's products or services, and working with them to identify new opportunities for growth .
   - Presenting products or services to potential clients in order to generate interest and leads .
   - Selling products or services to businesses through phone calls or face-to-face meetings .
   - Building relationships with potential clients to learn about their needs and interests so that they can be addressed in future sales pitches or proposals .
   - Recommending new products or services to existing clients to increase business opportunities with them
   - Communicating with other members of the team to coordinate sales efforts .
   - Working with Cisco (Network Security), R&M (Structured Cabling), Mitel (IP Phone), Zyxel (Networking Switch)

2. **Pre sales, IT Infrastructure**
   (January, 2021 - March, 2023)

   COMMJUNCTURE
   Baridhara DOHS, lane10, H#520

   Area of Expertise
   IT Infrastructure, IT Support Service

Duties/Responsibilities
- Product management
- Meetings with clients to identify and define requirements & scope of work
- Prepare technical and financial proposals for Data Center & LAN Infrastructure in response to Client Requirements, Tender's, and RFP's.
- Designing of Enterprise Solutions for End-To-End Structured Cabling and Data Center Projects, based on Client Requirement's.
- Prepare Project Management Plans, Budgets as part of the Project Implementation Process.BR Prepare BoM for Network with Implementation Team
- Prepare technical specifications (Data Center & Enterprise Network) and draft RFP's to position Enterprise Solutions.
- Prepare training plans and operational strategy to guide the team
- Coordination with vendors, service providers
- Providing regular job order reports, meeting feedbacks with clients to the management as and when required
- Prepare High Level design for Enterprise Network based on client's requirements
- Prepare BoM of Data Center & LAN/WAN for Network Infrastructure.
- Users' complaints/ requests handling through help desk management.
- Identify problems in the project & monitor products deliveries timeline.
- Coordination with internal team and complete the project in timeBR Coordination with client to follow up client's requirement
- Coordinate with project site Engineer
- Working with Rosenberger, CommScope, Solitine, Linkbasic, passive network brand
- Working with Active network products as like Cisco, Grandstream, Hikvision, Dahua, Avaya, Maipu, Delta, Turboo etc

Projects:
- **Saudi Visa Center (JFP)**
  (Project details and Scope of Work)
  Prepare project cost Budget, technical and financial proposals for LAN Infrastructure in response to Client Requirements and BoM for Network Infrastructure. Supply, installation, testing, and commissioning of Structured cabling UTP. Total structured cabling 150 nodes, here, in passive network, we use Rosenberger Products and Active products brands are- Cisco, Fortinet, Grandstream, Dahua, etc.
- **Hotel Hyatt (Continue)**
  (Project details and Scope of Work)
  Prepare technical and financial proposals for LAN Infrastructure in response to Client Requirements and BoM for Network Infrastructure. Almost 500+ LAN nodes structured cabling & 1 kilometer fiber deployed. Here, in passive network, we use Rosenberger Products and Active products brands are- Grandstream, Hikvision, Avaya, Delta MDC (I Cool 2 Rack Solution) etc.
- **Nur Villa (Fu-Wang Group)**
  (Project details and Scope of Work)
  Prepare Passive Network Infrastructure design. Supply, Installation, testing, and commissioning of Rosenberger modular datacenter there, and Cisco active networking product. And almost 200 LAN nodes structured cabling with Rosenberger Products.

3. **Sales Executive**
(October, 2019 - December, 2020)

Rosenberger Technologies Bangladesh Limited
H# 360, Road# 05, Baridhara DOHS, Dhaka

Area of Expertise
Client Service/ Marketing, production management, Technical Sales/ IT Marketing
Duties/Responsibilities
- Network Product management
- Prepare technical and financial proposals for LAN Infrastructure in response to client Requirements and Tender's.
- Prepare BoM for Network with Implementation Team
- Prepare technical specifications (Enterprise Network) and draft to position Enterprise Solutions.

- Coordination with vendors, service providers
- Prepare BoM of Data Center & LAN/WAN for Network Infrastructure.
- Communicate with Rosenberger Authorized Distributors (South Bangla Computers, Excel Technologies Ltd., Gateway Communication & Technology)
- Gather knowledge about Rosenberger Products (Lyra MDC, Pyxis, Copper & Fiber Items)
- Worked with System Integrators (Omega, Thakral, Pakiza, ESL, Studio Masson, Aamra Networks etc.

4. **Internship**
(February, 2019 - July, 2019)

AIUB
kuril, AIUB permanent Campus

Area of Expertise
Network Engineering
Duties/Responsibilities
- Configure and maintain network components troubleshooting
- Analyze and resolve technical problems for established networks
- Daily problem identifies and report to Head of IT.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Science (BSc)	Computer information System	American International University-Bangladesh	CGPA:3.35 out of 4	2019	3
HSC	Science	BCIC College	CGPA:5 out of 5	2015	2
SSC	Science	BCIC College	CGPA:5 out of 5	2013	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Cisco Certified Network Associate	Switching & Routing	AIUB	Bangladesh	Dhaka	2019	8 month
Introduction to Cyber security	Cyber security	AIUB	Bangladesh	Dhaka	2019	1 month

Professional Qualification:

Certification	Institute	Location	From	To
Delta Intelligent Integrated InfraSuite Self-Contained Edge Datacenter (MDC)	Delta Electronics India Private Limited	Delhi,India	April 4, 2022	April 7, 2022
Datwyler Structured Cabling Copper & Fiber Products	Datwyler	Dhaka	October 20, 2021	December 30, 2021
Experience of Audio Video Over IP	Seimon	Dhaka	July 27, 2021	July 28, 2021
Corning Copper & Fiber Fundamentals Installation (CCFF)	Corning	Dhaka	June 21, 2021	June 22, 2021

Specialization:

- Documentation
- Technical Sales/ IT Marketing
- MS Word/ Excel/ PowerPoint/ OneNote
- IT Products
- Switches/ Routers
- CISCO SWITCH
- LAN/ WAN

Extra-Curricular Activities:

- Browsing Internet
- Drawing, Crafting etc.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi	Low	Low	Medium

Personal Details :

Father's Name	:	Md. Anamul Kadir Chowdhury
Mother's Name	:	Shahina Shimul
Date of Birth	:	January 1, 1998
Gender	:	Female
Marital Status	:	Single
Nationality	:	Bangladeshi
National Id No.	:	4207739402
Religion	:	Islam
Permanent Address	:	124 Shah Ali Bagh, Mirpur, Dhaka
Current Location	:	Dhaka
Blood Group	:	B+

Reference (s):

	Reference: 01	Reference: 02
Name	: Kutub Uddin Durlove	Sarker Mohammad Faisal
Organization	: CommJuncture	Ensure Support Services Limited
Designation	: Chief Operating Officer	Head of Infrastructure & Logistics
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Relation	: Professional	Professional